

# VENUE RENTAL RATE FOR EVENTS 2021

## **FRIDAY, SATURDAY, SUNDAY & HOLIDAYS**

(Rental for 200 guests or less)

*Maximum capacity 200 guest*

### **Lunch**

Setup 8:00am - Out by 2:30pm

#### **Venue Rental Lunch**

\$1,600 (plus tax)

PLUS

#### **Damage Deposit**

\$500

*\*Refundable but amount will be determined by damages*

#### **Reservation Deposit**

\$1,000

*\*Included in the final payment*

### **Dinner**

Setup 3:30pm - Out by 10:00pm

#### **Venue Rental Dinner**

\$2,000 (plus tax)

PLUS

#### **Damage Deposit**

\$500

*\*Refundable but amount will be determined by damages*

#### **Reservation Deposit**

\$1,000

*\*Included in the final payment*

## **MONDAY, TUESDAY, WEDNESDAY & THURSDAY**

(Rental for 200 guests or less)

*Maximum capacity 200 guest*

### **Time**

Setup 3:30pm - Out by 10:00pm

#### **Venue Rental**

\$1,500 (plus tax)

PLUS

#### **Damage Deposit**

\$500

*\*Refundable but amount will be determined by damages*

#### **Reservation Deposit**

\$1,000

*\*Included in the final payment*

Rental information next page

## RENTAL INFORMATION

1. No cash payment. Only Cashier's Check, Money Order or Personal Check
2. Must pay in full two weeks before the event.
3. Venue rental includes the following:
  - Free parking
  - Tables and chairs
  - Stage
  - Stocked restrooms
  - Air-conditioned
  - Room for caterers
  - Refrigerator (for drinks)
4. Reservation Deposit of \$1,000 will be applied toward the final venue fee.
5. Damage Deposit of \$500 is refundable, but will be determined by any damages.
  - **Damage Deposit is due two weeks prior to the event**
6. All events must have a Security Guard on site for the duration of the event.  
All events that have alcohol must retain 2 Security Guards for the duration of the event.
7. Security Guards must be secured through Kabayan Hall:
  - Rates are \$250 per guard per event
  - Whole day counts as two events, morning and night
  - Payment for Security Guard must be added to damage deposit payment.